

Good Shepherd Schools has established these Interim Guidelines in response to COVID-19. These guidelines allow Good Shepherd Schools to minimize the risk of exposure to the staff and the children in their care and their families. Good Shepherd Schools staff has completed training and agrees to operate in accordance with all Interim Guidelines.

ARRIVAL & DEPARTURE PROCEDURES

Only Good Shepherd staff and students will be allowed in the Preschool (Schools) wing.

Preschool Arrival Time is 7:55am – 8:15am ONLY. We will not accept late arrivals. Please allow extra time for check-in each morning. Each classroom has their own designated arrival. There are no car lines.

- Park your car and use the ProCare Connect app to check-in your child.
- Complete the health screening questions via ProCare Connect. The app will only allow you to complete the questions while you are on the Good Shepherd campus.
- One of your child's teachers will greet you at their designated cone to welcome your child.
- Parents are not allowed in the arrival classroom.

Preschool Departure Time is 11:45am- 12:00pm. A \$10 late fee will be assessed for departures after 12:00pm. Each classroom has their own designated departure door. There are no car lines.

- Park your car and use the Procare Connect app to check-out your child.
- Proceed to your child's classroom cone and a teacher will bring your child out of the building to you.
- Parents are not allowed in the departure classroom.

Before School for CMS students opens at 7am.

- Park your car and use the ProCare Connect app to check-in your student.
- Complete the health screening questions via ProCare Connect. The app will only allow you to complete the questions while you are on the Good Shepherd campus.
- A before school staff will greet you outside of the Good Shepherd Preschool entrance to welcome your student.
- Parents are not allowed in building/arrival area.

After School for CMS students closes at 6pm. A \$10 late fee will be assessed for departures after 6pm.

- Park your car and use the ProCare Connect app to check-out your student.
- Proceed to the Good Shepherd Preschool entrance your and after school staff will bring your student out of the building to you.
- Parents are not allowed in the building/departure area.

OPERATIONS STRATEGY

Parents and/or volunteers are not allowed in the classrooms when students are present.

Good Shepherd Preschool is utilizing the cohort/family model which reduces the risk of infection and provides for contact tracing.

- Each classroom will stay within their group.
- Only one class at a time will use a common area such as the playground or bathroom.

Masks and Supplies:

- Masks are required for teachers in all common spaces within the building and when in close proximity to students. Masks are optional for preschool students.
- Each child will have their own common supplies within his/her classroom.
- Toys will be cleaned, sanitized and disinfected before being used in a different classroom.
- Elementary and middle school students enrolled in the Before/After School program will follow mask guidelines per CMS.

Disinfection:

- Surfaces touched by multiple people will be disinfected daily.
- High touch points will be disinfected multiple times a day.
- Playball staff will disinfect gym equipment between each class.
- Bathrooms will be disinfected between each class. Teachers will manually disinfect touch points when a single child uses the bathroom at a time other than their designated time.
- Each classroom will be disinfected daily after the school day ends.
- Disinfected toys and books will be stored in bins and shelves marked “clean” and moved to “dirty” bins or shelves after use. Electronic devices will be disinfected with alcohol wipes.

INFECTION STRATEGY (if an infection occurs)

If a child or teacher displays COVID-like symptoms during the day, the ill person will move to a dedicated isolation room. All areas and supplies used by the ill person will be disinfected.

Anyone diagnosed with COVID-19 (by test or provider) or anyone who has COVID-19-like symptoms will need to wait at least 10 days from the inception of symptoms, be fever-free for at least 24 hours and have improved symptoms before returning to school. Good Shepherd Schools reserves the right to request a doctor’s note to allow for readmittance to the classroom.

If a student or teacher has a family member within their home that is diagnosed with COVID-19 (by test or provider), that student or teacher will need to wait at least 10 days before returning to Good Shepherd Schools from the date of the positive test of his/her family member.

If a student or teacher receives an alternate diagnosis from a health care provider, is not contagious and has been fever- and symptom-free for at least 24 hours without fever- or symptom-reducing medication, they may return to school. Good Shepherd Schools reserves the right to request a doctor’s note to allow for readmittance to programming.

If a student or a teacher is diagnosed with COVID-19, their classroom will be closed for 14 days.

If a COVID-19 diagnosis occurs for a staff member or specials teacher who interacts with multiple classes, the entire Preschool will close for 14 days. The same applies to Before/After School.

We will communicate with families if we have a diagnosed case of COVID-19.

We will communicate with a Preschool classroom when two or more children or teachers within that cohort display 2 or more similar symptoms within a school week.

Please contact Jamie Howell at 704-817-5815 or jamiehowell@gsumc.org if any member of your family develops COVID-19 symptoms, tests positive for COVID-19 or comes in close contact with someone with COVID-19.

We consider it an honor and privilege to teach your child and we are working hard to create a safe environment for all. Please note that these guidelines are subject to change within the school year. We hope that you will do your part by following and supporting these guidelines, keeping ill children at home and praying for our school, our staff and students.